



Cambourne Exiles Rugby Football Club

Minutes of the Youth Committee Meeting held on 25th October 2006, 8:30pm, The Monkfield Arms

Present : Will Charter (Chairman), Neil Ingham (Secretary), Pete Simpson (Fixtures Secretary), Samara Dawson (Youth Coordinator), Luke Green

Apologies. Mark Griffiths

Youth Rugby @ Cambourne

1. Introductions - Samara Dawson - Youth Rugby Coordinator

2. Funding. Following the recent success of funding applications to Awards for All (Big Lottery Fund) and The Rugby Football Foundation, the club has placed orders for playing and training equipment for use in the development of youth rugby within Cambourne Exiles RFC. Much of this equipment is scheduled for delivery within the next month.

3. Coaching. LG is an RFU qualified coach, currently at level 2 standard. We hope to enlist the help, advice and assistance of coaches with the Cambridgeshire county organization. Luke suggested we try to appoint a “director” of youth rugby to oversee a coherent coaching and development plan through all levels of the junior game.

4. Generate Interest. LG and **NI** will liaise to produce an advertising flyer for distribution. Once this is ready, club representatives will take this out “into the field”. To try to encourage youngster to try rugby and join the club, **SD** will approach local schools (primary and secondary) in Cambourne and the surrounding villages, and contact Jane Lampshire (Sports Development Officer at South Cambs Council) for further potential opportunities; **NI** will contact Cambridgeshire Rugby Representatives to look at possible “re-distribution” of existing youth players towards Cambourne , and will contact Sports Xtra with a view to exploring further catchment and coaching opportunities; **MG** will contact local youth organizations, such as Scouts / Guides / Boys Brigade, etc.

5. Child Welfare Issues. The club has an existing Child Protection Policy (CPP) and Equal Opportunities Policy (EOP), drawn up according to RFU guidelines. **SD** has agreed to oversee general child welfare issues. Amongst other topics, this will include the following themes.

CRB Checking. The club will need to register as an organization with the CRB authorities (www.disclosure.gov.uk), and appoint a “lead countersignatory” who

will oversee all of the clubs applications for vetting. **NI** will approach the club membership to determine interest in being involved with the youth rugby division to help determine how many members will need to be CRB checked.

Child Protection Policy. Will be kept up to date and adhered to at all times when working with children.

Data Protection. The Club will ensure procedures are in place to ensure that only key personnel have access to personal information of players in the both the youth and senior divisions.

Photography during youth sessions. **LG** has experience of such policies through involvement with other clubs. He will make enquires and pass on information obtained to **SD**. Any policy developed by the club will adhere to the CPP / EOP and RFU guidelines on Best Practice.

6. Public Liability Insurance. The Cambourne Parish Council has cover for users of the grass pitches. **NI** will check with John Vickery (Clerk) that this cover will encompass Youth Rugby sessions on these pitches

7. Annual Membership for Under 18s. Membership policies of other youth sports clubs in Cambourne will be investigated by **NI** and used to as a guide for Cambourne Exiles RFC.

A suggested fees structure is - A nominal annual *youth membership* of £10pa (to cover admin costs), along with “subs” of £1-2 per child per session – An *associate membership* of the club for parents, for £10pa.

8. What happens next?!

NI will liaise with representative of the County Youth Rugby to setup a meeting within the next 4-6 weeks to draw on their experience to help in our development It was suggested that the Club arrange a meeting to introduce Children and Parents to members of the club / coaches etc. at some point in the run up to Xmas. We will aim for a January start for Youth Rugby Sessions in Cambourne.

9. Any other Business.

- **Publicity.** It was agreed to advertise the Youth Rugby in local press, eg The Cambourne Crier, The Cambourne Weekly News, Cambridge Evening News, and perhaps in Rugby World magazine, if this option is not prohibitively expensive.

Next Meeting – to be confirmed – This meeting will be a joint meeting between Cambourne and the County Youth Rugby representative.